

## **Application for Loan Assistance**

To,  
National Handicapped Finance and Development Corporation, Unit-11 & 12, DLF Prime Tower,  
Ground Floor, Okhla phase-1, New Delhi-110020

I/We request you to grant me/us the loan assistance as indicated below. The necessary particulars are given as under:

### **PARTICULARS**

1.	Project Name	
2.	Name of applicant	
3.	Contact no. of applicant	
4.(1)	Adhar Card No.	
(2)	PAN Card (Attach self attested Copy)	
5.	Address (indicate district and State clearly) Give proof of address	
6.	Date of birth / Age	
7.	Disability type & percentage (Attach attested copy of certificate)	
8.	Caste/category	
9.	Sex (M/F)	
10.	Annual income	
11.	Relevant experience	
12.	Education/training	
13.	Any other Loan/Financial Assistance received from Central/State Govt. {Y/N}	
14.	If Yes, then please give particulars of such loan/assistance including outstanding, if any.	
15.	Residence : Owned/rented/Any other (Please specify)	
16.	Project cost	
17.	NHFDC share	
18.	Repayment period	
19.	Moratorium period (month)	
20.	No. of installments	
21.	Installment (Principal + Interest)	
22.	Repayment mode (Monthly/Qty)	
23.	Attach Project Report indicating Revenue inflow and outflow	

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24.	Marketing Tie-up (attach separate sheet)	
25.	Place of Business (Complete address of business to be stated)	
26.	Bank Account Details	
i)	Account No.	
ii)	Account Type (SB/CC/CA/Any Other)	
iii)	IFS Code	
iv)	Branch	
27.	Project supported by:	

**28. Certificate**

- i) I /we certify that all information furnished by me/us is true; that
- ii) I/We have no borrowing arrangements for the unit with any Bank / Financial Institutions, except mentioned above; that
- iii) No legal action has been /is been taken against me/us; that
- iv) I /We shall furnish all other information that may be required by you in connection with my/our application ; that this may also be exchanged by you with any agency you may deem fit; and that you, your representatives of RBI or any other agency authorized by you may at any time inspect , inspects/verify our assests, books of account etc., in our factory and business premises.

I /We further certify that I /We do not have any overdue in respects of any financial assistance I /We have availed so far.

Signature of the Applicant  
(Name in Block Capital)

Signature of Guardian  
(in the case of Intellectually challenged)

Place :

Date :

**Note :**

- i) Please attach three copies of pass port size and full size photographs.
- ii) Each column of the application format should be properly filled up giving appropriate information/suitable remarks. No column should be left blank, instead write 'NA' / 'Not Applicable' in the blank column.

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For Official Use only

To be submitted by Nominated Vishesh Udyami Mitra Agency

We have advised the applicant Mr. / Mrs. /Ms. \_\_\_\_\_ S/o/D/o/W/o \_\_\_\_\_ with regards to his /her application for loan to NHFDC, and have gone through the details of the Project/Project report and having done so, are of the view that the said project is viable. Also, we have verified the submitted copies of KYC documents with the originals of the said applicant. The residential/business premise has also been visited and verified. Having satisfied ourselves about the above, we request that this project may kindly be considered for sanction of financial assistance.

Name , Designation & Signature  
of the Organisation handholding the  
Applicant with Rubber Stamp

(Name in Block Capital)

Place :

Date :

<b>S. No.</b>	<b>Mandatory Documents</b>	<b>Tick whether submitted</b>
1	Copy of Disability Certificate	
2	Proof of identity- Voter's ID Card / Passport/ driving license / PAN Card / Aadhar Card	
3	Proof of residence – Recent telephone bill, electricity bill, property tax receipt/ passport/ Voter ID Card	
4	Photos of Applicant (Three Passport size and three Full size out of which one passport size photo be pasted on the body of the form to be signed by the project supporting agency )	

<b>S. No.</b>	<b>Optional Documents</b>	<b>Tick whether submitted</b>
1	Electricity bill/Telephone Bill/ maintenance bill/tax paid for properties offered as collateral security and copies of title documents of the same.	
2	Latest copy of income-tax return / Assessment order etc.	
3	Copies of Sales Tax / Income Tax return	
4	Statement of Bank account for the last 6 months	
9	Sanction letters of facilities presently being availed from existing bankers/Financial Institutions along with detailed terms and conditions.	
10	Others (As applicable)	

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